

# Sacred Heart Cathedral School PTM

## Meeting Minutes - August 21, 2024

- Meeting Opened with prayer - Kathy Willard, PTM President
- Introduction made of Executive Committee and all in attendance
- Treasurer Report
- Committees: Each committee was discussed, and signup sheets were passed around. News from each committee is as follows:
  - Auction Committee: Chairs - Betsy Simonis and Alison Ross
    - The auction will be held off-site on March 1, 2025. The auction committee kick-off meeting will be Friday, September 27, at 6 PM at Betsy's house.
  - Campus and Holiday Decorations Committee:  
Chair - Brooke Drew
    - Decorating areas - Front/Back/possibly Little Eagles pickup area by the Art Room.
    - Decorating for Fall, Veteran's Day, Advent, and Spring
  - Lost and Found Committee: Chair - Anna Williams
    - This needs to be addressed at least once a month. Bins fill up quickly. Return items that are labeled. Display items on the pavilion for unlabeled and let parents know to come look. Unclaimed items are donated.
    - Water bottles - what can we do with unclaimed ones? Is there a charity we can donate to?
  - Middle School Committee: Chair - TBD
    - Areas to plan for are social, spring dance, service project, and Mardi Gras treat.
  - Special Area Volunteers Committee: Chair - Anna Fessler
    - Special areas where parent volunteers are needed - Art, Library, Music.
    - Volunteers are needed in the cafeteria during lunch.

- Special events - Book Fair, Picture days
    - Signups will go out for parents/volunteers. Must be CMG trained.
  - Sunshine Committee: Chair - Lisa Moss
    - Monthly treats for teacher birthdays
    - Snacks during testing in the spring
    - Teacher Appreciation Candy Bar
    - Facilities and Cafe Appreciation.
  - Teacher Luncheon Committee: Chair - Libby Orr
    - Fall (late September/October) - during school hours
    - Advent - after school on December 11th
    - Catholic Schools Week - January 25th
    - Lent - April 11
    - Fiesta de Mayo - after school on May 7th.
  - Uniform Closet Committee: Chair - Kristi Lively
    - Currently only doing Sunday hours.
    - New location outside gym.
    - Currently being redone for the new area.
- Other dates and information to know:
  - Next Meeting - Wednesday, September 18 at 11:15 in the Art Room
  - Taste of Sacred Heart - October 26. We are still looking for restaurants to participate.
  - PTM Meetings - 9/18, 10/16, 11/20, 12/4, 01/15, 02/12, 03/12, 04/16.
  - PTM Events -
    - Dec 11: Advent Party
    - Jan 29: Catholic Schools Week
    - March 1: Auction
    - March 4: Mardi Gras Donuts
    - March 31- April 11: Testing Snacks
    - April 11: Lenten Luncheon
    - May 5-9: "Candy" Appreciation
    - May 7: Fiesta de Mayo

- May 14: Volunteer Appreciation Meeting