

PTM Committee Descriptions

Auction Committee:

What is the Auction?

The Auction is Sacred Heart's #1 fundraiser for the year. It is composed of many subcommittees, including a silent auction, a live auction, decor, food/drink, setup, and cleanup.

PTM Chairs:

Betsy Simonis (betsysimonis@yahoo.com)

Alison Ross (aliross1115@gmail.com)

Key Information

SHCS Contact: Elisa Crawford (ecrawford@shcknox.org)

Date: March 1, 2025

Location: Press Room

Theme: 35th Annual

Campus Decor Committee:

The Campus Decor Committee will be responsible for decorating outside pickup/dropoff areas and inside bulletin board areas. These will be decorated based on the seasons (Fall, Veteran's Day, Winter/Advent, Spring/Lent).

PTM Chair:

Brooke Drew (brooke@drewfuelservices.com)

Lost & Found Committee:

The Lost & Found Committee will be responsible for setting up a schedule for cleaning out the lost and found bins in the pavilion, gym, and cafeteria. They will work with Jere Doherty, the Office Manager, to return items that are labeled. The rest will be organized and posted for pickup. Unclaimed items will then be placed in the Uniform Closet or donated.

PTM Chair:

Anna Williams (awills210@gmail.com)

Middle School Committee:

The Middle School Committee will coordinate a fall social event, find service hour opportunities, and work with the student council for the spring dance.

PTM Chair:

Lauren Broyles (lauren.l.broyles@gmail.com)

Kathy Willard (gnkwillard@yahoo.com)

Special Area Volunteer Committee:

The Special Area Volunteer Committee will work on the following special area classes: Art, Library, and Music. Volunteers are needed to assist students during class in the art and music rooms. The committee will also assist in special events like the book fair and picture day and coordinate lunchroom volunteers.

PTM Chair:

Anna Fessler (apellegrino12@gmail.com)

Sunshine Committee:

The Sunshine Committee is responsible for giving SHCS Faculty/Staff a special treat during their birthday month, coordinating the IOWA/cogAT testing snacks (March 31-April 11) and the Teacher Appreciation Candy Bar (May 5-9).

PTM Chair:

Lisa Moss (mossy5577@gmail.com)

Teacher Luncheon Committee:

The Teacher Luncheon Committee coordinates 7 SHCS Faculty/Staff events a year.

When is a Teacher Luncheon?

September/October: Fall/Tailgate
Dec. 11: Advent Party (after school)
Jan. 29: Catholic Schools Week
Mar. 4: Mardi Gras Donuts/Coffee
Apr. 11: Lenten Luncheon
May 7: Fiesta de Mayo (after school)

PTM Chair:

Libby Orr (libbytay@gmail.com)

Uniform Closet Committee:

The Uniform Closet is open on the fourth Sunday of the month at 5 p.m. The committee will work together to open the closet to the SHCS community and clean and organize the donations.

PTM Chair:

Kristi Lively (kristilively@villagevetmedical.com)

Executive Committee:

The Executive Committee is a board of parents, a faculty representative, and administration.

PTM Board Members:

President: Kathy Willard (gnkwillard@yahoo.com)

Vice President: Katie Wakley (katie.wakley@gmail.com)

Secretary: Whitney James (whitneycjames@gmail.com)

Treasurer: Maria Kirkland (mifontenot@yahoo.com)

Faculty Representative: Jennifer Shaffer (jshaffer@shcknox.org)