

Sacred Heart Cathedral School

Parent Teacher Ministries

Meeting Subject	October PTM Meeting
Meeting Date	October 15, 2025
Time	11:00-11:50a
Venue	Sacred Heart Art Room
Attendees	
Minutes Taken By	Kathy Willard

Agenda Details

Prayer: Kathy Willard
Treasurer Report: Maria Kirkland
Committees: <ul style="list-style-type: none">• Executive:• Development/Auction:• Campus & Holiday Decorations• Homeroom• Lost & Found• Middle School• Special Area Volunteers• Sunshine• Teacher Luncheon• Uniform Closet
New Business:

Meeting Minutes

Prayer:	Kathy Willard started meeting with prayer
Treasurer Report:	Deacon is away on pilgrimage and will follow-up on the rollover
Committees:	<ul style="list-style-type: none"> ● Executive: Received some price quotes on helium tanks. Elisa will check with the family that owns Holston gas regarding helium tanks. ● Development: Fall Festival is on October 24th and we need volunteers and joy jars. We will also make a push for a heart per \$25 donation to finish the playground fundraiser. ● Campus Decor: Fall decor was completed before fall break.. ● Homeroom: Check to make sure your CMG certification is up-to-date. Also, check with the homeroom reps about upcoming field trips and activities for Thanksgiving & Christmas. ● Lost & Found: Next clean out is on November 4th ● Middle School: First dance is November 21st and waiting on theme from NJHS. Service Opportunity on Saturday 11/22 with Fantasy of Trees more details to come. ● Special Area Volunteers: Music Volunteer Nutcracker TBA ● Sunshine: Teacher Birthdays delivered at end of October. Facilities Appreciation went well on October 2nd. We will do a blessing bar (treats) for staff on November 14th (same day as coffee truck) ● Teacher Luncheon: Teacher retreat went well. We will need some “baristas” for the coffee truck. Open to ideas for Advent party. Leaning towards decorate gingerbread houses and let the students vote for the best. ● Uniform Closet: Will be open on November 7th... Need Volunteers.
New Business:	
Next Meeting:	November 19,, 2025 @ 11am

Action Plan

Action	Assigned To
Permission to have a helium tank	Kathy Willard
Ask Holston Gas regarding pricing for helium tank	Elisa Crawford