



Advisory School Board Meeting Minutes November 20, 2025

Mission: *We will live our faith, love God's family, and learn for the future.*

Attendees: Members of the Advisory School Board, school administration, faculty representatives, and committee leads.

Opening

The meeting began with an opening prayer and introductory remarks.

School Updates

- **Tuition Support & Scholarship Programs:**
 - EFS support events for new applicants will be held on **December 9** and **January 13**, with all applications due **January 30**.
 - The Knoxville Regional Catholic Schools Fund is open and will close on **December 15**. Information continues to be shared with families.
 - **Staffing Update:**

SHCS is pleased to share that Mrs. Elayne Monnig will serve as the next Little Eagles Lead Teacher. She brings many years of experience, and Mrs. Laura Hudson will serve as her mentor.
 - **Events & Activities:**
 - CAM concerts: Little Eagles–4th Grade on December 11 and Orchestra on November 20.
 - Catholic Schools Week planning is underway.
Talent Show set for March 26.
 - NJHS will begin assisting with morning carline.
 - Guest speaker Cadet Spencer will visit on Monday to speak with students about the military academy.
 - St. Nicholas visits scheduled for December 5.
 - Middle School Dance: November 21 (“Winter Wonderland”).
 - 85 turkeys and a large quantity of canned goods (around 1,400 lbs) were donated to Ladies of Charity.
 - December 19 will be Ugly Sweater Day (uniform bottoms required).
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Financial Update

- Applications for the Knoxville Regional Catholic Schools Fund remain low, and families are encouraged to apply by December 15.



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- EFS funding remains available, potentially awarding an additional 5,000 scholarships are eligible to families.
 - Tuition for the upcoming school year has been announced with a 4% increase.
 - The school continues to support families with required documentation.
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Development Update

- **Playground Project:**
 - Over \$185,000 was raised in the Hearts for the Playground campaign..
 - Final financials will be submitted to the Diocese for approval.
 - Once approved, Johnson & Galyon will complete demolition, oversee the project, and Playworld will install the equipment.
 - **Taste of Sacred Heart:**
 - The event raised over \$10,000 and welcomed 155 attendees.
 - The goal for next year is to increase attendance to 200.
 - **Faculty Bonus Fund:**
 - Sacred Heart is blessed by the generosity of families who contribute to the Faculty Bonus Fund.
 - Because of the faithful generosity of our SHCS families, we are able to provide annual faculty bonuses. The size of these bonuses is determined by the amount raised in the Faculty Bonus Fund.
 - Fall bonuses have already been distributed, and an additional spring bonus is planned.
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Enrollment Update

- Applications are open for Little Eagles–8th Grade.
 - Admission testing will take place in January.
 - Re-enrollment information will be sent after Thanksgiving break. Families must notify the school of non-returning students by January 29.
 - Strong interest continues for early childhood programs, with 25 new kindergarten applications submitted within two days. Three kindergarten sections are anticipated next year.
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PTM Update

- Veterans Day Luncheon was a success, with meals provided by Aubrey's.
- Coffee Truck appreciation event for both the big school and preschool.
- Seasonal prayer wall and Advent decorations are planned.
- A new Nativity scene was generously donated to the school.



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- Middle School Dance held on November 21.
 - Schoolwide participation in Wreaths Across America continues.
 - PTM is assisting with The Nutcracker.
 - Teacher birthday gifts, Advent Party (December 10), and upcoming Uniform Closet event (December 5) were discussed.
 - Beginning next year, the preschool will adopt a homeroom-mom model supported by SEAS and the St. Clare Guild.
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Committee Reports

- **Accreditation Steering Committee:**
Valerie Hanks and Kendall Doogan will help lead the DoK.
 - **Strategic Planning Committee:**
Developing a five-year strategic plan, involving administration, Fr. David, Mary Mac, board leadership, and additional members.
 - **Advancement Planning Committee:**
Annual Fund leadership and selected volunteers will assist with advancement initiatives; four additional members are being sought.
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General Discussion

- CAM concerts are open to the public.
 - Conversation continues regarding annual athletic passes and sponsorship banners.
 - Updates on the Wait Until 8th initiative: a meeting with the FBI has been rescheduled; a free program is being explored for January–February.
 - SHCS cellphone policy remains “car door to car door.”
 - Discussion of Out-of-Uniform Day purpose and communication.
 - Options reviewed for Pizza Friday (meatless Fridays) and fruit alternatives for younger students.
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Closing

The meeting concluded with the **Our Father**.